



## REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, March 15, 2023 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

**Present:**

**Board Members:** John Kodosky, Vice-President Melody Cooper, Secretary  
Greg Hayden Melissa Benavides  
Jeff Felty Marian Mendoza, Ex-Officio

**Staff:** Glenn Goolsby, Executive Director

**Absent:** Blaine Lopez, President Joel Lutz

**1. Call to Order.**

Vice President Kodosky called the meeting to order at 7:04 p.m.

**OPEN SESSION:**

**2. Citizens to be heard.**

*The HEDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the HEDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future HEDC Agenda.*

No citizen signed up to speak.

**CONSENT AGENDA (ITEM NOS. 3 – 4):**

All items marked with an asterisk (\*) on the consent agenda were voted on as a group. Motion was made by Jeff Felty, second by Greg Hayden to approve Items 3 and 4 as written. The motion carried unanimously.

**3. Approval of the minutes of the Regular Meeting dated February 15, 2023.**

4. **Approval of the HEDC Fiscal Year Ending (FYE) 2023 Revenue and Expense Report dated March 8, 2023.**

**COMMITTEE REPORTS:**

5. **Update from the Finance Committee.**

Secretary Cooper mentioned the Finance Committee had reviewed the previous months' expenditures and approved them.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

6. **Discussion of and action on an application made by Helotes Tactical Firearms to approve a grant reimbursement request under the Retailer and Commercial Tenant Improvement Incentive Program. (Staff)**

Motion was made by Greg Hayden, second by Melissa Benavides to discuss and act on the item as written.

Glenn Goolsby presented the application and score sheet and stated the applicant had met all eligibility criteria and recommended approval of the grant request in the amount of \$9,525.

Motion to approve carried 4 – ayes, 1 – abstained; Jeff Felty

7. **Discussion of and direction on expanding the HEDC offices to include creating coworking office space. (Staff)**

Glenn Goolsby presented the item of expanding the HEDC office from 1,000 square feet to 2,500 square feet which would allow for the creation of an executive office suite. The general consensus was to explore the concept and provide a proposal of anticipated expenses and revenues for the project at the next board meeting.

**STAFF REPORT:**

8. **Update on the status of the 2022 and 2023 Art Grant Program.**

Glenn Goolsby stated the recipient of the 2022 arts grant was behind schedule and was working to complete two of the four sculptures by the end of March. Mr. Goolsby also stated that the 2023 arts grant has been launched and notices had been sent to area art galleries and artists.

Vice President Kodosky adjourned the meeting at 7:36 p.m.

  
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**Glenn Goolsby**  
Executive Director