



HELOTES
TEXAS
ECONOMIC DEVELOPMENT
REGULAR MEETING AGENDA

The City of Helotes Economic Development Corporation (HEDC) Board of Directors will meet for a Regular Meeting on Wednesday, August 18, 2021 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

1. Call to order.

PUBLIC HEARING:

2. Public Hearing on proposed Maintenance & Operating, Interest & Sinking, and Capital budgets for Fiscal Year Ending (FYE) 2021. Proposed EDC budgets include economic development “Projects,” as defined by Texas Local Govt. Code Chapter 505 *Type B Corporations*. EDC FYE 2022 “Projects” include the following expenditures: Maintenance & Operating; Interest & Sinking (Debt Service); Personnel & Benefits; Office Rental; Memberships; Audit Fees; Conferences, Workshops & Seminars; Legal & Financial Fees; Conceptual Design / Land Use Planning; Marketing; Special Event Marketing; Website(s) Development & Maintenance; Managed Services Agmt. w/ City; Old Town Helotes Parking Lot Lease Agmt.; Land Acquisition; Ch. 380 Economic Development Agmt. Reimbursements; Google 360 Tours; E-Commerce Accelerator Grant; Business Improvement Grant; Tenant Improvement Grant; Visitor & Tourism Center; Pedestrian Bridge Capital Improvements.

OPEN SESSION:

3. Citizens to be heard.
The HEDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the HEDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future HEDC Agenda.

CONSENT AGENDA (ITEM NOS. 4 – 5):

All Consent Agenda items listed below are considered routine by HEDC Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Director requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

4. Approval of the minutes of the Regular Meeting dated July 21, 2021. (Staff)
5. Approval of the EDC Fiscal Year Ending (FYE) 2021 Revenue and Expense Report dated August 11, 2021. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Presentation of and discussion on the Proposed FY 2021 - 2022 EDC Operating Budget. – Marian Mendoza, Executive Director
7. Discussion of and action on a Resolution by the Board of Directors of the Helotes Economic Development Corporation, canceling the construction of a spray park/splash pad at the Helotes Fitness Park and Disc Golf Course located at 10483 Parrigin Rd. and new sidewalks along Riggs Road and Old F.M. 1560 and authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution.

STAFF REPORT:

8. Discussion on scheduling a Work Session to review the FY 2021 Strategic Work Plan. - Marian Mendoza, Executive Director

CLOSED SESSION:

9. Closed Session in accordance with Texas Government Code § 551.072 *Deliberation Regarding Real Property*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:
 - §551.072 *Deliberation Regarding Real Property* – To consider the purchase of a real property interest for future development purposes.

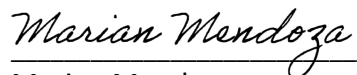
Adjourn.

The EDC Board of Directors reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

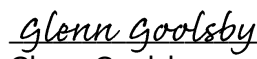
A quorum of the City Council and/or other City Boards, Committees, or Commissions may be present at this meeting. The City Council and/or other City Boards, Committees, or Commissions may not take action regarding public business or policy.

I certify that this Agenda was posted on August 13, 2021 at 5:00 p.m.

Attest:



Marian Mendoza
Executive Director



Glenn Goolsby
Assistant Director

NOTICE OF PUBLIC HEARINGS

Helotes Economic Development Corp. (EDC) will hold Public Hearings on Aug. 18 and Sept. 15, 2021 at 7 pm CST at 12951 Bandera Rd., Helotes, TX 78023 on proposed Maintenance & Operating, Interest & Sinking, and Capital budgets for Fiscal Year Ending (FYE) 2022. City Council will hold Public Hearings on the same at the same location and time on Aug. 26 and Sept. 23, 2021. Proposed EDC budgets include economic development "Projects," as defined by Texas Local Govt. Code Chapter 505 Type B Corporations. Proposed EDC budgets are posted on www.helotesedc.com.

EDC FYE 2022 "Projects" include the following expenditures: Maintenance & Operating; Interest & Sinking (Debt Service); Personnel & Benefits; Office Rental; Memberships; Audit Fees; Conferences, Workshops & Seminars; Legal & Financial Fees; Conceptual Design / Land Use Planning; Marketing; Special Event Marketing; Website(s) Development & Maintenance; Managed Services Agmt. w/ City; Old Town Helotes Parking Lot Lease Agmt.; Land Acquisition; Ch. 380 Economic Development Agmt. Reimbursements; Google 360 Tours; E-Commerce Accelerator Grant; Business Improvement Grant; Tenant Improvement Grant; Visitor & Tourism Center; Pedestrian Bridge Capital Improvements.



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, July 21, 2021 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: John Kodosky, Secretary Allison Higgins
 Greg Hayden Melody Cooper
 Melissa Benavides

Staff: Marian Mendoza, Executive Director
 Glenn Goolsby, Assistant Director

Absent: Blaine Lopez, President Joel Lutz

1. Call to Order.

Secretary Kodosky called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Citizens to be heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to placethe item on a future EDC Agenda.

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group. Motion was made by Greg Hayden, second by Melody Cooper to approve Items 3 and 4 as written. Motion carried unanimously.

3. ***Approval of the minutes of the Special Meeting dated June 16, 2021. (Staff)**
4. ***Approval of the EDC Fiscal Year Ending (FYE) 2021 Revenue and Expense Report dated July 15, 2021. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. **Presentation of the Proposed FY 2021 - 2022 EDC Operating Budget and discussion on and action on scheduling a public hearing. – Marian Mendoza, Executive Director**

Marian Mendoza presented the proposed FY22 Operating Budget, highlighting program funding changes from FY21. She also stated the next step is to publish a Notice of Public Hearing.

Motion was made by Allison Higgins, second by Greg Hayden to schedule a public hearing on August 18th and September 15th 2021. Motion carried unanimously.

6. **Discussion of and action on sponsoring the Helotes Area Chamber of Commerce 0.5K Challenge. (Staff)**

Glenn Goolsby discussed the boards prior support for the 0.5K in 2019 and 2020 and outlined the various sponsorship levels for 2021.

Motion was made by Allison Higgins, second by Greg Hayden to approve sponsoring the 0.5K at \$2,000.00. Motion carried 4-ayes, 1-nay (Melody Cooper)

STAFF REPORT:

7. **Staff update on E-Commerce Accelerator Incentive Program. (Marian Mendoza, Executive Director)**

Marian Mendoza informed the Board of Directors the E-Commerce Incentive had been finalized and is currently accepting applications.

Secretary Kodosky after reading the following section, adjourned into closed session at 7:52 p.m.

CLOSED SESSION:

8. **Closed Session in accordance with Texas Government Code § 551.072 *Deliberation Regarding Real Property*. In addition to the matters listed below, any matter scheduled for Open Session may be discussed in Closed Session, as appropriate and authorized by law:**

- **§551.072 *Deliberation Regarding Real Property* – To consider the purchase of a real property interest for future development purposes.**

Secretary Kodosky reconvened the meeting at 8:27p.m. and announced that no action had been taken during the closed session.

Adjourn the regular meeting of the EDC Board of Directors.

Secretary Kodosky adjourned the meeting at 8:28 p.m.

Marian Mendoza Executive Director

CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: AUGUST 11TH, 2021

ITEM NO. 5

05 -ECONOMIC DEVELOPMENT CORP
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-PROPERTY TAXES	1,488,182.00	350.00	1,726,144.87 (237,962.87)	115.99
MISCELLANEOUS REVENUE	<u>12,000.00</u>	<u>0.00</u>	<u>1,477.16</u>	<u>10,522.84</u>	<u>12.31</u>
TOTAL REVENUES	1,500,182.00	350.00	1,727,622.03 (227,440.03)	115.16
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>1,325,262.39</u>	<u>3,237.35</u>	<u>1,548,062.09</u> (<u>222,799.70)</u>	<u>116.81</u>
TOTAL EXPENDITURES	1,325,262.39	3,237.35	1,548,062.09 (222,799.70)	116.81
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61 (2,887.35)	179,559.94 (4,640.33)	102.65

CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: AUGUST 11TH, 2021

05 -ECONOMIC DEVELOPMENT CORP
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-PROPERTY TAXES</u>					
401-3140 SALES TAX	1,474,767.00	0.00	1,717,202.18 (242,435.18)	116.44
401-3150 MIXED BEVERAGE	9,815.00	0.00	5,092.69	4,722.31	51.89
401-3160 SUBLEASE HELOTES CHAMBER	<u>3,600.00</u>	<u>350.00</u>	<u>3,850.00</u> (<u>250.00)</u>	<u>106.94</u>
TOTAL NON-PROPERTY TAXES	1,488,182.00	350.00	1,726,144.87 (237,962.87)	115.99
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	<u>12,000.00</u>	<u>0.00</u>	<u>1,477.16</u>	<u>10,522.84</u>	<u>12.31</u>
TOTAL MISCELLANEOUS REVENUE	12,000.00	0.00	1,477.16	10,522.84	12.31
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TOTAL REVENUES	1,500,182.00	350.00	1,727,622.03 (227,440.03)	115.16
	=====	=====	=====	=====	=====

CITY OF HELOTES
 REVENUE & EXPENSE REPORT - UNAUDITED
 AS OF: AUGUST 11TH, 2021

05 -ECONOMIC DEVELOPMENT CORP
 ADMINISTRATION
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
510-5101 SALARIES	74,721.35	2,817.04	64,717.08	10,004.27	86.61
510-5111 LONGEVITY	1,460.00	0.00	1,340.00	120.00	91.78
510-5113 BENEFITS	<u>19,360.04</u>	<u>420.31</u>	<u>15,714.21</u>	<u>3,645.83</u>	<u>81.17</u>
TOTAL PERSONNEL	95,541.39	3,237.35	81,771.29	13,770.10	85.59
<u>CONTRACTUAL SERVICES</u>					
510-5201 MEMBERSHIPS, DUES & LICENSES	15,000.00	0.00	5,445.68	9,554.32	36.30
510-5202 AUDIT FEES	3,400.00	0.00	3,400.00	0.00	100.00
510-5203 SCHOOLS, SEMINARS, CONFERENCES	3,200.00	0.00	355.00	2,845.00	11.09
510-5204 INTL. CONF. SHOPPING CENTERS	3,200.00	0.00	0.00	3,200.00	0.00
510-5205 BANK FEES	750.00	0.00	0.00	750.00	0.00
510-5206 LEGAL FEES / MDD CREATION	3,000.00	0.00	247.00	2,753.00	8.23
510-5208 CONC. DESIGN & LAND USE PLANS	15,000.00	0.00	6,000.00	9,000.00	40.00
510-5210 WORKSHOPS & PROMOTIONS	3,000.00	0.00	0.00	3,000.00	0.00
510-5211 MARKETING / TOURISM	30,000.00	0.00	24,743.59	5,256.41	82.48
510-5212 WEBSITE DEV. & MAINTENANCE	12,000.00	0.00	1,850.00	10,150.00	15.42
510-5214 MANAGED SVCS. AGREEMENT	30,000.00	0.00	30,000.00	0.00	100.00
510-5215 DEBT SERVICE	321,669.00	0.00	321,669.00	0.00	100.00
510-5216 SBLAP GRANTS & ADMINISTRATION	0.00	0.00	420,600.00 (420,600.00)	0.00
510-5224 OFFICE RENTAL	12,000.00	0.00	9,800.00	2,200.00	81.67
510-5225 OTHSD PARKING LOT LEASE	5,520.00	0.00	4,492.68	1,027.32	81.39
510-5228 VISITOR CENTER	50,000.00	0.00	3,950.00	46,050.00	7.90
510-5230 MARKETING/CITY EVENTS	<u>110,000.00</u>	<u>0.00</u>	<u>20,893.50</u>	<u>89,106.50</u>	<u>18.99</u>
TOTAL CONTRACTUAL SERVICES	617,739.00	0.00	853,446.45 (235,707.45)	138.16
<u>COMMODITIES</u>					
510-5301 OFFICE SUPPLIES	2,000.00	0.00	244.62	1,755.38	12.23
510-5302 OPERATIONAL EXPENSES	8,500.00	0.00	14,651.81 (6,151.81)	172.37
510-5305 COMMUNICATION EQUIPMENT	1,232.00	0.00	845.26	386.74	68.61
510-5326 EXPENSE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00
510-5333 380 AGREEMENT REIMBURSEMENTS	<u>600,000.00</u>	<u>0.00</u>	<u>597,102.66</u>	<u>2,897.34</u>	<u>99.52</u>
TOTAL COMMODITIES	611,982.00	0.00	612,844.35 (862.35)	100.14
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TOTAL ADMINISTRATION	1,325,262.39	3,237.35	1,548,062.09 (222,799.70)	116.81
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TOTAL EXPENDITURES	1,325,262.39	3,237.35	1,548,062.09 (222,799.70)	116.81
=====					
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61 (2,887.35)	179,559.94 (4,640.33)	102.65
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*** END OF REPORT ***



**City of Helotes EDC
AGENDA ITEM REQUEST FORM
DATE: August 18, 2021**

Agenda Placement: CONSENT
 INDIVIDUAL
 STAFF REPORT
 PRESENTATION
 CLOSED

CAPTION:

Presentation of and discussion on the Proposed FY 2021 - 2022 EDC Operating Budget. – Marian Mendoza, Executive Director

EXECUTIVE SUMMARY:

A PowerPoint (PPT) summarizing the proposed budget is being presented at the HEDC Meeting on Wednesday, August 18, 2021. The presentation will be publicly available for viewing on the EDC website.

There will be a second Public Hearing and adoption of the Proposed FY 2021 - 2022 HEDC Operating Budget on September 15, 2021. The budget will subsequently be approved on September 23, 2021 by City Council.

PREPARED BY: Marian V. Mendoza, Executive Director

DATE SUBMITTED: August 13, 2021

EDC 05

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	2019-2020 ACTUAL	2020-2021 CURRENT	Y-T-D ACTUAL	PROJECTED YEAR END	PROPOSED 2020-2021
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NON-PROPERTY TAX									
401-3140	SALES TAX	\$ 757,921.00	\$ 1,215,880.00	\$ 1,470,234.00	\$ 1,604,285.25	\$ 1,474,767.00	\$ 1,717,288.00	\$ 2,009,226.96	\$ 1,879,650.00
401-3150	MIXED BEVERAGES	\$ 8,733.00	\$ 9,302.00	\$ 9,815.00	\$ 8,945.16	\$ 9,815.00	\$ 2,997.65	\$ 3,996.87	\$ 6,500.00
401-3160	SUBLEASE FROM CHAMBER				\$ -	\$ 3,600.00	\$ 3,150.00	\$ 4,200.00	\$ 4,200.00
TOTAL		\$ 766,654.00	\$ 1,225,182.00	\$ 1,480,049.00	\$ 1,613,230.41	\$ 1,488,182.00	\$ 1,723,435.65	\$ 2,017,423.83	\$ 1,890,350.00

MISCELLANEOUS REVENUE									
406-1010	INTEREST	\$ 3,009.00	\$ 9,534.00	\$ 21,643.00	\$ 14,410.32	\$ 12,000.00	\$ 1,389.61	\$ 1,852.81	\$ 5,000.00
406-1060	TRANSFERS IN/OUT	\$ (2,520.00)	\$ -	\$ (99,293.00)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MISC REVENUES		\$ 489.00	\$ 9,534.00	\$ (77,650.00)	\$ 14,410.32	\$ 12,000.00	\$ 1,389.61	\$ 1,852.81	\$ 5,000.00

PERSONNEL									
510-5101	SALARIES	\$ -	\$ -	\$ 67,679.00	\$ 70,922.89	\$ 74,721.35	\$ 56,265.96	\$ 73,145.75	\$ 75,074.08
510-5111	LONGEVITY	\$ 860.00	\$ 980.00	\$ 1,100.00	\$ 1,220.00	\$ 1,460.00	\$ 1,340.00	\$ 1,560.00	\$ 1,560.00
510-5113	BENEFITS	\$ -	\$ -	\$ 15,154.00	\$ 17,287.29	\$ 19,360.04	\$ 13,799.24	\$ 19,360.00	\$ 19,360.00
PERSONNEL	TOTAL	\$ 860.00	\$ 980.00	\$ 83,933.00	\$ 89,430.18	\$ 95,541.39	\$ 71,405.20	\$ 94,065.75	\$ 95,994.08

CONTRACTUAL SERVICES									
510-5201	MEMBERSHIPS, DUES & LICENSES	\$ 5,741.00	\$ 9,419.00	\$ 9,601.00	\$ 19,632.80	\$ 15,000.00	\$ 4,990.68	\$ 6,654.24	\$ 16,000.00
510-5202	AUDIT FEES	\$ 3,000.00	\$ 3,100.00	\$ 3,200.00	\$ 3,300.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,500.00
510-5203	SCHOOLS, SEMINARS, CONFERENCES	\$ 1,247.00	\$ 1,784.00	\$ 1,034.00	\$ 79.00	\$ 3,200.00	\$ 355.00	\$ 473.33	\$ 3,200.00
510-5204	INTL. CONF. SHOPPING CENTERS	\$ 7,528.00	\$ 4,664.00	\$ 8,173.00	\$ 1,928.04	\$ 3,200.00	\$ -	\$ -	\$ 3,200.00
510-5205	BANK FEES	\$ -	\$ -	\$ -	\$ 500.00	\$ 750.00	\$ -	\$ -	\$ 750.00
510-5206	LEGAL FEES	\$ 4,147.00	\$ 2,868.00	\$ 624.00	\$ 1,651.00	\$ 3,000.00	\$ 247.00	\$ 329.33	\$ 5,000.00
510-5207	TENANT IMPROVEMENT								\$ 150,000.00
510-5208	CONC. DESIGN & LAND USE PLANS	\$ -	\$ 7,300.00	\$ 1,781.00	\$ -	\$ 15,000.00	\$ 6,000.00	\$ -	\$ 30,000.00
510-5210	WORKSHOPS & PROMOTIONS	\$ 1,000.00	\$ -	\$ 189.00	\$ -	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
510-5211	MARKETING / TOURISM	\$ 28,178.00	\$ 11,099.00	\$ 17,115.00	\$ 23,376.55	\$ 30,000.00	\$ 21,843.49	\$ 29,124.65	\$ 75,000.00
510-5212	WEBSITE DEV. & MAINTENANCE	\$ 1,050.00	\$ 6,336.00	\$ 9,974.00	\$ 7,929.09	\$ 12,000.00	\$ 1,850.00	\$ 2,466.67	\$ 5,000.00
510-5214	MANAGED SVCS. AGREEMENT	\$ 15,000.00	\$ 11,084.00	\$ 5,524.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 40,000.00	\$ 36,000.00
510-5215	DEBT SERVICE	\$ 195,000.00	\$ 200,000.00	\$ 323,040.00	\$ 329,210.22	\$ 321,669.00	\$ 321,669.00	\$ 321,669.00	\$ 322,112.00
510-5216	SBLAP GRANTS * & ADMINISTRATION			\$ -	\$ 1,000.00	\$ -	\$ 420,600.00	\$ 420,600.00	\$ -
510-5217	LAND ACQUISITION								\$ 104,000.00
510-5223	BUSINESS IMPROVEMENT GRANT								\$ 50,000.00
510-5224	OFFICE RENTAL	\$ -	\$ 17,031.00	\$ 9,500.00	\$ 9,700.00	\$ 12,000.00	\$ 8,800.00	\$ 11,733.33	\$ 13,200.00
510-5225	OTHSD PARKING LOT LEASE	\$ -	\$ 162.00	\$ 5,169.00	\$ 4,959.85	\$ 5,520.00	\$ 3,927.94	\$ 5,237.25	\$ 6,120.00
510-5228	VISITOR CENTER	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 1,975.00	\$ -	\$ -
510-5230	MARKETING/CITY EVENTS	\$ -	\$ -	\$ -	\$ -	\$ 110,000.00	\$ 20,893.50	\$ 45,000.00	\$ 64,000.00
Other	CAPITAL IMPROVEMENTS								\$ 25,000.00
CONTRACTUAL SERVICES	TOTAL	\$ 261,891.00	\$ 274,847.00	\$ 394,924.00	\$ 418,266.55	\$ 617,739.00	\$ 846,551.61	\$ 886,687.81	\$ 915,082.00

COMMODITIES									
510-5301	OFFICE SUPPLIES	\$ 957.00	\$ 3,037.00	\$ 392.00	\$ 222.04	\$ 2,000.00	\$ 244.62	\$ 326.16	\$ 3,000.00
510-5302	OPERATIONAL EXPENSES	\$ 1,755.00	\$ 15,703.00	\$ 14,093.00	\$ 10,165.71	\$ 8,500.00	\$ 10,148.41	\$ 13,531.21	\$ 15,000.00
510-5305	COMMUNICATION EQUIPMENT	\$ 235.00	\$ 1,362.00	\$ 1,254.00	\$ 1,098.17	\$ 1,232.00	\$ 767.43	\$ 1,023.24	\$ 1,300.00
510-5326	EXPENSE REIMBURSEMENT	\$ 129.00	\$ -	\$ 168.00	\$ 93.73	\$ 250.00	\$ -	\$ -	\$ 250.00
510-5333	380 AGREEMENT REIMBURSEMENTS	\$ -	\$ 421,727.00	\$ 567,982.00	\$ 606,631.74	\$ 600,000.00	\$ 597,102.66	\$ 796,136.88	\$ 800,000.00
COMMODITIES	TOTAL	\$ 3,076.00	\$ 441,829.00	\$ 583,889.00	\$ 618,211.39	\$ 611,982.00	\$ 608,263.12	\$ 811,017.49	\$ 819,550.00

TOTAL REVENUES		\$ 767,143.00	\$ 1,234,716.00	\$ 1,402,399.00	\$ 1,627,640.73	\$ 1,500,182.00	\$ 1,724,825.26	\$ 2,019,276.64	\$ 1,895,350.00
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TOTAL EXPENSES		\$ 265,827.00	\$ 717,656.00	\$ 1,062,746.00	\$ 1,125,908.12	\$ 1,325,262.39	\$ 1,526,219.93	\$ 1,791,771.05	\$ 1,830,626.08
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TOTAL OVER & UNDER		\$ 501,316.00	\$ 517,060.00	\$ 339,653.00	\$ 501,732.61	\$ 174,919.61	\$ 198,605.33	\$ 227,505.59	\$ 64,723.93
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City of Helotes EDC
AGENDA ITEM REQUEST FORM
DATE: August 18, 2021

- Agenda Placement:** CONSENT
 INDIVIDUAL
 STAFF REPORT
 PRESENTATION
 CLOSED

CAPTION:

Discussion of and action on a Resolution by the Board of Directors of the Helotes Economic Development Corporation, canceling the construction of a spray park/splash pad at the Helotes Fitness Park and Disc Golf Course located at 10483 Parrigin Rd. and new sidewalks along Riggs Road and Old F.M. 1560 and authorizing the Executive Director to take all necessary steps to implement the provisions of this Resolution.

BACKGROUND:

On October 16, 2019 the HEDC held a public hearing to discuss and thereafter approve funding for the construction of a spray park / splash pad at the Helotes Fitness Park and Disc Golf Course and construction of new sidewalks along Riggs Rd. from (OLG) to FM. 1560 and Along Old FM. 1560 From FM. 1560 to Helotes City Hall.

The postponement of the two projects and reallocation of those funds to support emergency relief efforts for the Helotes business community through the Small Business Assistance Grant Program was approved by HEDC on March 3, 2021 the by Resolution 21-003 and approved by City Council on March 25, 2021 by Resolution 21-004.

During the presentation of the proposed HEDC FY2022 Operation Budget on July 21, 2021, several board members expressed interests in officially canceling the construction of a spray park / splash pad at the Helotes Fitness Park and Disc Golf Course and construction of new sidewalks along Riggs Rd. from (OLG) to FM. 1560 and Along Old FM. 1560 From FM. 1560 to Helotes City Hall.

FINANCIAL: The \$475,000.00 originally allocated would be allocated to the general reserve fund.

SUBMITTED BY: Staff

DATE SUBMITTED: August 13 , 2021

RESOLUTION NO. 21-_____

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE CITY OF HELOTES ECONOMIC DEVELOPMENT CORPORATION (“EDC”) APPROVING THE CANCELATION OF THE CONSTRUCTION OF A SPRAY PARK / SPLASH PAD AT THE HELOTES FITNESS PARK AND DISC GOLF COURSE AND CONSTRUCTION OF NEW SIDEWALKS ALONG RIGGS RD. FROM OUR LADY GUADALUPE CATHOLIC CHURCH (OLG) TO F.M. 1560 AND ALONG OLD F.M. 1560 FROM F.M. 1560 TO HELOTES CITY HALL; REALLOCATE THOSE FUNDS TO THE EDC GENERAL RESERVE FUND; INCORPORATING RECITALS; DECLARING A PUBLIC PURPOSE; AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE, EXECUTE, AND TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; PROVIDING FOR SEVERABILITY; AND SETTING AN EFFECTIVE DATE.

WHEREAS, On October 16, 2020, the HEDC held a public hearing to discuss funding “Projects” as defined by Texas Local Govt. Code Chapter 505 *Type B Corporations*; and

WHEREAS, those “Projects” were approved by HEDC Board of Directors to include the construction of a spray park / splash pad at the Helotes Fitness Park and Disc Golf Course and construction of new sidewalks along Riggs Rd. from OLG to FM. 1560 and along Old F.M. 1560 from F.M. 1560 to Helotes City Hall; and

WHEREAS, the HEDC Board of Directors budgeted between \$375,000.00 and \$475,000.00 to complete the abovementioned “Projects”; and

WHEREAS, On February 17, 2021, the HEDC Board of Directors approved a Resolution to postpone said projects to support a Small Business Assistance Grant Program; and

WHEREAS, the HEDC Board of Directors have determined the need to cancel the projects and reallocate those funds to the HEDC general reserve fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HELOTES ECONOMIC DEVELOPMENT CORPORATION THAT:

SECTION 1: Recitals. The HEDC Board of Directors hereby find as facts the recitals contained in the preamble to this Resolution and hereby incorporates them herein by reference.

SECTION 2: Authorization. THE HEDC Board of Directors hereby authorizes and directs the Executive Director to take all necessary steps to implement the provisions of this Resolution.

SECTION 3: Severability. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Resolution. The HEDC Board of Directors hereby declares that it would have passed this Resolution, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

SECTION 4: Effective Date. This Resolution shall be effective immediately after its passage and approval.

PASSED AND APPROVED by the Board of Directors of the City of Helotes Economic Development Corporation this 18th day of August, 2021.

Marian Mendoza
Executive Director
City of Helotes Economic Development Corporation

ATTEST:

Glenn Goolsby
Assistant Director
City of Helotes Economic Development Corporation