



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, March 21, 2018 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: *Pat Wootton, President* *Joel Lutz, Vice President*
 Kathryn Mitchell *Jim Meadows*

Staff: *Glenn Goolsby, Assistant Director*

Absent: *Diane Anderson, Secretary* *Wayne Stacey*

1. Call to Order.

President Wootton called the meeting to order at 7:08 p.m.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group after discussion. Motion was made by Jim Meadows, second by Kathryn Mitchell to approve Items 3 & 4, as written. Motion carried unanimously.

3. *Approval of the minutes of the EDC Regular Meeting dated February 21, 2018. (Staff)

4. *Approval of the EDC Fiscal Year Ending (FYE) 2018 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated March 15, 2018. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

- 5. Discussion of and action on an agreement between the EDC and the Helotes Area Chamber of Commerce for the provision of office space within the existing EDC corporate offices located at 12682 F.M. 1560 N., Suite 105, Helotes, Texas 78023. (President Wootton)**

Motion was made by Joel Lutz, second by Kathryn Mitchell to discuss and take action on Item 5.

Glenn Goolsby highlighted the terms of the agreement.

Motion was made by Jim Meadows, second by Kathryn Mitchell to approve an agreement between the EDC and the Helotes Area Chamber of Commerce for the provision of office space. Motion carried 3 - ayes and 1 - abstain, Joel Lutz.

- 6. Discussion of the modification and/or removal of the U.S. Fish & Wildlife Service Critical Habitat designation from 15030 Bandera Rd., Helotes, TX 78023 for economic development purposes.**

Glenn Goolsby informed the Board that City Council had not approved moving forward with the incentive. Councilman Bert Buys also addressed some of the concerns Council had with the project.

No action taken.

- 7. Update on current commercial developments within the City of Helotes. (Staff)**

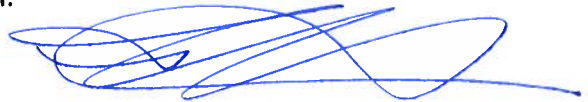
Glenn Goolsby reported on six new business openings, seven projects under constructions, and three business closures.

- 8. Update on infrastructure projects within the City of Helotes. (Staff)**

Glenn Goolsby updated the Board on capital improvement projects currently under construction in Helotes.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 7:40 p.m.



Rick A. Schroder
Executive Director