



REGULAR MEETING MINUTES

The City of Helotes Economic Development Corporation (EDC) Board of Directors met for a Regular Meeting on Wednesday, February 20, 2019 at 7:00 p.m., in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present:

Board Members: Pat Wootton, President Kathryn Mitchell
Bill Putty Stephanie "Stevie" Seitz
Patrick Adam Alan Holmes

Staff: Rick Schroder, Executive Director
Glenn Goolsby, Assistant Director

Absent: Matthew McCrossen

1. Call to Order.

President Wootton called the meeting to order at 7:02 p.m.

OPEN SESSION:

2. Citizens to be Heard.

The EDC cannot discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The EDC will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Discussion by the EDC of any item not on the Agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to any inquiry, and / or a proposal to place the item on a future EDC Agenda.

No Public Comment

CONSENT AGENDA (ITEM NOS. 3 – 4):

All items marked with an asterisk (*) on the consent agenda were voted on as a group at the beginning of the meeting. Motion was made by Patrick Adam, second by Bill Putty to approve Items 3 and 4 as written. Motion carried unanimously.

3. Approval of the minutes of the EDC Regular Meeting dated January 16, 2019. (Staff)

4. Approval of the EDC Fiscal Year Ending (FYE) 2019 Revenue and Expenditure, Balance Sheet, and Encumbrance Reports dated February 13, 2019. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

5. Discussion of and action on the EDC FYE 2018 Strategic Work Plan. (President Wootton)

Motion to discuss Item 5 was made by Patick Adam, second by Kathryn Mitchell.

Glenn Goolsby reviewed each goal and the edits suggested at the previous board meeting.

No action taken.

6. Discussion of and action on EDC sponsorship of the Helotes Area Chamber of Commerce (Chamber) Power Lunches. (Staff)

Motion to discuss Item 6 was made by Patrick Adam, second by Stevie Seitz.

Glenn Goolsby presented the sponsorship opportunity and mentioned other sponsorships the EDC currently receives from the Chamber under the Service and Office Use Agreement.

Motion was made by Bill Putty, second by Alan Holmes to approve the Annual Power Lunch Sponsorship in the amount of \$1,000.00. Motion carried unanimously.

7. Staff Updates:

- Work completed and/or in progress since January 16, 2019;
- Commercial property database, GIS integration, and EDC website;
- Bird's Eye View map;
- S.H. 16 water / sewer utility project;
- Gateway monument signage and the Texas Dept. of Transportation;
- OTHSD pedestrian bridge project;
- Municipal Development District (MDD) creation;
- Helotes visitor center planning; and
- 2019 State of the City on March 5, 2019 at 11:30 a.m.

No action taken.

Adjourn the regular meeting of the EDC Board of Directors.

President Wootton adjourned the meeting at 8:32p.m.



Rick A. Schroder
Executive Director